



St. Peter Catholic School

70 Lady's Island Drive • Beaufort • South Carolina • 29907 • 843-522-2163 • 843-522-6513 (fax)

www.stpeters-church.org • school@stpeters-church.org

January, 2014

Dear St. Peter's Catholic School Families,

As we enter the second half of the school-year, we want to announce our 2014-2015 Tuition Rates. Our students will see a \$100.00 increase for the year. We do not want any of our families to perceive that tuition is out of their reach. If you have financial concerns, please come see me ASAP about tuition assistance and scholarships that might be available.

Below is the process for re-enrollment. We will once again be offering three payment options A (Prepay), B (10 months), C (12 months). (The payment of fees will be required upon acceptance. If you need a payment arrangement for the fees, please contact the bookkeeper, Mrs. Connie Wegmann.) Forms for all families applying for the parishioner rate will be reviewed by Fr. Paul. The school will handle getting the forms to him for signature. Upon acceptance, a letter will be mailed to you indicating your tuition rate and fees due.

We hope that you will continue to be a part of the St. Peter's Catholic School family and our exceptional program. Should you have any questions regarding the re-enrollment process, please contact Mrs. Dee Avard in the main office at 522-2163. Thank you for your continued support of St. Peter's Catholic School – where we continue "Building a Foundation for Life!"

With warm regards and blessings,



Mr. Joseph R. Benning, Principal

Re-enrollment Process

- Complete the re-enrollment application, including your selection of payment plan (A, B, or C).
- Return your application with the \$50 re-enrollment fee by February 7, 2014.
- An acceptance letter with information about fees and tuition will be mailed. All fees are due within 14 days of acceptance to secure enrollment.
- Limited tuition assistance is available. Those who are currently receiving tuition assistance must reapply. Forms are available in the school office and on our school website; <http://www.stpeters-church.org/school> The deadline is **Monday, March 3, 2014**. No late applications will be accepted.
- **REFERRAL CREDIT:** Help to enroll a new family in St. Peter's Catholic School and you will get \$100 off your tuition! The new family must enroll, as well as pay their fees, and first month's tuition. The \$100 credit will be applied to your account in October.
- Returning students will be given priority, however, open enrollment will begin February 10, 2014.

Building a Foundation for Life!

Living Discipleship • Embracing Partnership • Celebrating Scholarship • Fostering Leadership • Modeling Citizenship

St. Peter's Catholic School 2014-2015 Re-Enrollment Application Date _____

Please use separate form for each child

Application must include: **\$50.00 enrollment fee per student

**Updated SC Immunization Form (if applicable)

**PTO Service Hour Commitment Form

Grade Entering _____ K4 Part Day _____ or Full Day _____

(please select one)

Student Name (Last) _____	First _____	MI _____	City _____	State _____	Zip _____
---------------------------	-------------	----------	------------	-------------	-----------

Student Home Address _____ Is this a change? Y N

Is there a custody situation? Y N **If yes, a copy of agreement must be attached to this application.**

Parent/Guardian 1 Circle: _____	Mother _____	Stepmother _____	Grandmother _____	Guardian _____
Name: _____	Father _____	Stepfather _____	Grandfather _____	Guardian _____
Employer: _____	Name: _____			
Occupation: _____	Employer: _____			
Work Phone: _____	Occupation: _____			
Cell Phone: _____	Work Phone: _____			
Email address: _____	Cell Phone: _____			
	Email address: _____			

May we publish your information in our School Directory? Y N

Are you a registered parishioner of St. Peter's Catholic Church? Y N

- Do you regularly attend Mass and participate in parish activities? Y N
- Do you regularly use the parish envelope system? Y N Envelope # _____

The above named student has been approved to receive the Qualified Parishioner Rate.

Pastor's Signature: _____ Date: _____

You will be informed, in writing, regarding acceptance. Fees are due within 14 days of acceptance to secure enrollment. (Please circle a plan) Plan A (Prepay) Plan B (10 month) Plan C (12 month) (See the attached Schedule of Tuition & Fees for plan descriptions)

I agree to pay the tuition and fees, less any tuition assistance that may be awarded, as listed on the Schedule of Tuition and Fees 2014-2015 form:

OR _____ We will not be returning to St. Peter's for the 2014-2015 school year because: _____

Signature _____

*****For office use only*****

Re-enrollment & Fees Received:

Date: _____ Amt. _____

Check # _____

Documents Received:

_____ PTO Service Hour Commitment Form

Siblings:

Grade:



ST. PETER'S CATHOLIC SCHOOL

SCHEDULE OF TUITION AND FEES 2014-2015

A Registration Fee is due with the application:
\$50.00 for returning students and siblings of current students
\$100.00 for new students

Qualified Parishioner is defined as follows:
Child properly initiated in Catholic Faith
Family registered with parish
Family attends Mass regularly and uses weekly envelope system

Tuition Rates:

	Parishioner	Non-Parishioner
K 3 Part Day (3 Full Days or 5 Part Days)	\$3,225	\$3,225
K 3 Full Day	\$4,300	\$4,300
K4 Part Day (3 Full Days or 5 Part Days)	\$3,375	\$4,875
K4 Full Day & K5	\$4,500	\$6,500
1 st – 5 th	\$4,600	\$6,600
6 th – 8 th	\$4,700	\$6,700

A \$225 per child deduction is available for qualified parishioners with 3 or more children

Financial aid is available based on demonstrated need and available funds. All applications are completed online. TADS worksheets to assist in the application process are available in the school office or on our website, [www.http://school.stpeters-church.org](http://school.stpeters-church.org)

****Please ask about our referral program!**

SMART TUITION processes tuition payments on behalf of St. Peter's Catholic School. **SMART** accepts American Express, Mastercard and Discover for tuition and fees. A convenience fee of 2.65% will be charged to the credit card user by SMART. Bank draft is available at no charge and is **required** if choosing the (12) month plan. Enrollment with SMART is handled online once a student is accepted.

FEES (Non-Refundable)

- Instructional and Book Fees: \$200 per student
- Technology Fee: 100 per student (*K3 K4 exempted*)
- Student Insurance & Diocesan Fee: 50 per student
\$350 per student (Due within 14 days of acceptance)

TUITION PAYMENT OPTIONS - Please review the following options carefully before selecting one on your registration form.

Plan A: Prepay your tuition by June 1, 2014 and receive a **2% discount**

Plan B: Tuition paid in 10 monthly installments from August – May

Plan C: Tuition paid in 12 monthly installments from July – June. Auto draft required.

Building a Foundation for Life!

Living Discipleship · Embracing Partnership · Celebrating Scholarship · Fostering Leadership · Modeling Citizenship

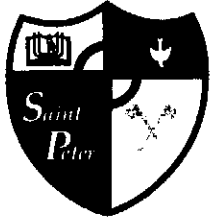


ST. PETER'S CATHOLIC SCHOOL TUITION PAYMENT POLICY

1. Payments are due by the 5th of each month.
2. If tuition is not paid by the 15th of the month, a late fee will be assessed and contact will be made with the family to bring the account current.
3. If tuition payment remains unpaid, a 30 day delinquency letter is sent on the 5th of the following month. The letter is mailed by regular mail and will include a copy of the Tuition Payment Policy. Principal will be notified.
4. If tuition payment or response is not made, the tuition account falls into a collection status. A tuition collection letter will be sent by certified mail. The collection letter will include a time limit in which to contact the Finance Office about potential problem/payment arrangement. All payment arrangements must be in writing between the parent and the principal/designee.
5. As per Diocesan directive, any tuition delinquent more than 30 days and without a payment arrangement, will result in the student's report card being held.
6. If tuition arrearage or payment arrangement is not fulfilled, the student may potentially be removed from the school and records withheld. Also, re-enrollment for the upcoming year will be denied.

Building a Foundation for Life!

Living Discipleship · Embracing Partnership · Celebrating Scholarship · Fostering Leadership · Modeling Citizenship



St. Peter Catholic School

70 Lady's Island Drive • Beaufort • South Carolina • 29907 • 843-522-2163 • 843-522-6513 (fax)
www.stpeters-church.org • school@stpeters-church.org

TUITION ASSISTANCE APPLICATION PROCEDURES 2014-2015 School Year

Deadline: Monday, March 3, 2014

1. Tuition Assistance request are analyzed by an outside source, Tuition Aid Data Services (TADS).
2. All applications are completed online. TADS worksheets to assist in the application process are available in the school office or on our website.
Note: 2013 tax return information is required, but contact TADS if it is not available.
3. Application fee is \$34.00.
4. Students must be enrolled and accepted for the 2014-2015 school year at St. Peter's before any assistance will be awarded.
5. All information remains confidential. Notifications will be sent in writing in May.

Building a Foundation for Life!

Living Discipleship • Embracing Partnership • Celebrating Scholarship • Fostering Leadership • Modeling Citizenship

**Family Service Hour Commitment Form
St. Peter's 2014-2015 School Year**

Dear Parents,

St. Peter's Catholic School, like all Catholic Schools, depends on its volunteers to keep programming costs low and nurture as many opportunities for our students as possible. With this in mind, we require each family to volunteer at least 30 service hours to the school. On the reverse side is a sampling of some of the areas. Please take the time now to consider how you might help next year.

Remember when completing the form:

- Only one form for each family is necessary.
- Please list at least two areas where you can be a helper and consider coordinating an activity as well.
- There is a wide range of volunteer possibilities. Take the time to read all the opportunities before selecting an area where you might help.
- Remember: Grandparents, or other relatives, are eligible to contribute to a family's commitment.

In an effort to ensure that each family completes the required number of hours for the school year, each hour is essentially worth \$10.00. Periodically throughout the year, the family will be updated as to how many hours are still owed or the family can 'buyout' the remainder of their time owed to the school. Towards the end of the year, the family will be given one final opportunity to complete the hours or receive a bill in the amount owed to the school for hours not completed.

Please know that you and your family are appreciated for all that you do to help make St. Peter's such a terrific school! Thank you!

**Family Service Hour Commitment Form
2014-2015 School Year**

Child/rens' Last Name: _____

Child's First Name/Grade: _____

Child's First Name/Grade: _____

Child's First Name/Grade: _____

Child's First Name/Grade: _____

Mother's full name: _____ Phone: _____

Father's full name: _____ Phone: _____

Alternate phone(s) _____

(over)

Family Name:

Child(ren)

Grades

PTO EVENTS

Back to School Party - August

- Coordinator
- Helper

Middle School Orientation – August

- Coordinator
- Helper

New Family Reception & Orientation - August

- Coordinator
- Helper

Hospitality

- Coordinator
- Helper

Fundraising

- Coordinator
- Helper

Bookfair – October & May

- Coordinator
- Helper

Golf Tournament - Spring

- Coordinator
- Helper

Service Hour Coordinator - Quarterly

- Coordinator
- Helper

Discount Cards – January-April

- Coordinator
- Helper

Float Committee – Water Festival (July)

- Coordinator
- Helper

Christmas Parade

- Coordinator
- Helper

SCHOOL EVENTS

Office Angel

- Day of Week _____
- Time _____

Library

- Volunteer

Extended Day Care

- Volunteer/Helper

Box Tops

- Coordinator
- Helper

Lunchroom – 9am-1pm

- Day of Week _____

Oyster Roast - March

- Volunteer

Homes for the Holidays - November

- Volunteer

Sunshine Committee - Monthly

- Coordinator
- Volunteer

Church Bazaar - October

- Coordinator
- Volunteer

Classroom Helper

- Reading
- Math
- Copies

GIFT CARDS - Weekly

- Coordinator
- Helper

SCHOOL CLUBS

Garden Club – Monthly 3:15-4:00

- Volunteer

Recycle Club – Monthly 3:15-4:00

- Volunteer

Art Club

- Volunteer

Students for Life

- Volunteer

7TH & 8TH GRADE CLASS TRIP

Candy Bar Sales - Fall

- Volunteer

Breakfast with Santa - December

- Volunteer